

**EUFAULA CITY SCHOOLS
BREAD BID
April 8, 2021, 11:15 A. M.**

MISCELLANEOUS:

Eufaula City Schools is exempted from all sales and use taxes under the provisions of Title 40, Chapter 23, Section 4 (15) Code of Alabama 1975.

The unit price shall include all charges for shipping, handling, and delivery.

BIDDING:

Bidders must quote unit prices for each item. Please be sure to specify the count of each item per package. Bid will be awarded on a “**BOTTOM LINE**” total bid amount.

If a bid differs in any way from the specifications, the bidder must submit a statement with his bid telling exactly where and how the bid deviates from said specifications. If this statement is not submitted with the bid, it will be presumed the bidder proposes to meet the specifications in every respect; and if awarded a contract, performance on this basis will be required. Items not conforming to specifications may be rejected at the vendor’s expense.

The intent of the specifications on this bid request is to obtain bread for use in the food service program that will give the best possible quality at a price schools can afford to pay. Price is a primary consideration, but judgment of the Child Nutrition Program Supervisor must be reserved as to certain desirable characteristics, such as color, flavor and texture. If the quality of any bid item is judged not to be up to the standards of taste and appearance, that item may be rejected.

GUARANTEE:

Bids must include a guarantee that the vendor will provide the items quoted at the bid prices from July 1, 2021 through June 30, 2022.

Price Escalations: All prices shall be firm for 90 days, after which prices may be changed up or down in accord with changes in the cost of flour, F. O. B. the bakery. Bread prices can change at the same rate as flour on the basis that one pound of bread, hamburger buns or hot dog rolls requires .622 pounds of flour. If, at proposal time, flour costs 11.056 cents per pound or 6.88 cents for .622 pounds, a 10 percent increase in the cost of flour would be .69 cents per one pound of bread. If the proposal price of bread is 36 cents, the price could be escalated to 36.69 cents. Petitions for price escalation must be substantiated by independent verifiable market bulletins reflecting the price of flour (1) at the time of the bid award and (2) at the time of petition for escalation. Invoices for the purchase of flour reflecting the increase in price should accompany the petition and market bulletins. Petitions with in-house developed spreadsheets or company news announcements are not acceptable as documentation. Petitions for price escalations must be approved by school district officials.

DELIVERY:

We also request that the vendor awarded the bid submit an order day and delivery schedule for each school.

All bid quotations shall include daily delivery to the following locations:

EUFUALA HIGH SCHOOL -	530 Lake Drive
ADMIRAL MOORER MIDDLE SCHOOL -	101 St. Francis Road
EUFAULA PRIMARY SCHOOL -	520 Pump Station Road
EUFAULA EARLY CHILDHOOD -	333 State Docks Road
EUFAULA ELEMENTARY SCHOOL -	422 Sanford Avenue

Shipments are not to be made to any school without written or verbal orders from the respective Cafeteria Manager or the Child Nutrition Supervisor. Deliveries may be made to the schools between the hours of 7:30 A. M. and 2:00 P. M. Monday through Friday. No orders are to be left unless the Manager or designee signs the invoice or delivery ticket. Items temporarily out of stock shall be a minimum. When this occurs, mark “**OUT**” on the delivery ticket and “**DO NOT BACK ORDER.**” No item in the bid is to be canceled without prior consent of the Child Nutrition Director.

No substitutions on items, brands, grades, etc. are to be made by the vendor. Any substitutions made without prior notice will be refused. The vendor is not to request authority to substitute unless the quality of the item to be substituted is **equal to or higher in value** than the item originally requested. All substitutions must be priced equal to the original bid price for the item for which the substitutions are being made. **No substitutions on items, brands, grades, etc., are to be made without the prior consent of the Child Nutrition Supervisor. Any substitution made without prior consent will be considered grounds for cancellation of the bid contract.**

INSPECTION:

Samples of any product must be furnished on request for quality test or for approval of new items.

BILLING/PAYMENT:

Under no circumstances can vendors charge more than the bid price.

At the time of delivery to the schools, two copies of the vendor’s invoice will be given to the cafeteria manager. The vendor shall post his records to agree with the invoice left with the cafeteria manager. Each invoice shall indicate the date, item number as set forth in the documents, item name and description, number of units delivered, unit price and the extended price. All copies of the invoice shall be legible and uniform in size. Each invoice shall have authorized signatures to certify receipt of order.

Payment of all invoices is the responsibility of the Eufaula City Schools Child Nutrition Department. Payment of the invoices shall be made by the 15th of each month for the previous month’s invoices. The Head Start Program will be responsible for payment of their invoices as well as purchase of estimated quantities (listed separately on the summary sheet).

In the event of errors, a credit or debit (as the case may be) is to be issued against the invoice as it was presented to the cafeteria manager. Written credit memos for returned items, overcharges, or charged items not delivered should be received at the school by the last day of the month in which the credit is being given.

DEFAULT:

If at any time the vendor makes a delivery that is not in accordance with the instructions, conditions and specifications set forth by the Eufaula City Board of Education without the consent of the Child Nutrition Supervisor, such delivery will constitute grounds for the cancellation of the contract and/or the removal of the vendor from the Eufaula City Board of Education bid list for not less than one year.

SPECIFICATIONS:

All products delivered shall have been processed and packed in accordance with good commercial practice. All products delivered shall conform in all respects to all applicable standards promulgated under the Federal Food, Drug and Cosmetic Act in effect at the time of delivery. Specific contents of all containers shall be clearly marked on the outside.

<u>ITEM</u>	<u>DESCRIPTION</u>
Bread, Wheat	King, wheat sandwich bread. Each loaf should have a net weight of one and one-half pounds. Each slice should measure four inches by four inches by one-half inch thick.
Bread, White Wheat	King, white wheat sandwich bread. Each loaf should have a net weight of one and one-half pounds. Each slice should measure four inches by four inches by one-half inch thick.
Hamburger Buns Wheat	Each bun should measure three and one-half inches in diameter. Sliced.
Hamburger Buns White Wheat	Each bun should measure three and one-half inches in diameter. Sliced.
Hot Dog Buns, Wheat	Weiner Buns, Wheat. Each bun should measure five and one-half inches in length. Sliced.
Hot Dog Buns, White Wheat	Weiner Buns, Wheat. Each bun should measure five and one-half inches in length. Sliced.
Hoagie Bun	7" Deli split, yellow or white.
Rolls	Whole white wheat rolls
Texas Toast	3/4" slices

NOTE:

- 1. ALL WHEAT BREAD MUST CONTAIN AT LEAST 51% WHOLE GRAIN.**
- 2. BIDS MUST MATCH UNIT WEIGHTS AND DESCRIPTIONS AS SPECIFIED FOR EACH ITEM.**

The **Richard B. Russell National School Lunch Act** requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

**EUFAULA CITY SCHOOLS
BREAD BID**

Thursday, April 8, 2021, 11:15 A. M.

BOTTOM LINE TOTAL BID AMOUNT: _____

BIDDER: _____

ADDRESS: _____

PHONE: _____ **DATE:** _____

SUBMITTED BY: (Type or Print) _____

SIGNATURE: _____

EXCEPTIONS TO SPECIFICATIONS AND/OR COMMENTS:

Instructions for Certification

1. By signing and submitting this form, the prospective lower tier participant is providing the certification set out on the reverse side in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms “covered transaction,” “debarred,” “suspended,” “ineligible,” “lower tier covered transaction,” “participant,” “person,” “primary covered transaction,” “principal,” “proposal,” and “voluntarily excluded,” as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled “Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions,” without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Non-procurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

**Certification Regarding Debarment, Suspension, Ineligibility
And Voluntary Exclusion – Lower Tier Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30 1989, Federal Register (pages 4722-1733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency with which this transaction originated.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS – NEXT PAGE)

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Organization Name

PR/Award Number or Project Name

Name(s) and Title(s) of Authorized Representative(s)

Signature(s)

Date

Eufaula City Schools

Bread Bid

Thursday, April 8, 2021, 11:15 A.M.

Bid Summary Form:

Item	Description	Unit	Estimated purchase Qty	Unit Price	Extended Total
1	Bread, Whole Wheat Sandwich Bread, 4" by 4" 1/2 " slices	Slice	80,000		\$ -
2	Bread, White Whole Wheat Sandwich Bread, 4" by 4" 1/2 " slices	Slice	166,000		\$ -
3	Buns, Hamburger Wheat, 3 1/2" diameter Sliced	Bun (ea)	39,000		\$ -
4	Buns, Hamburger White Whole Wheat, 3 1/2" diameter Sliced	Bun (ea)	200,000		\$ -
5	Buns, Hot Dog wheat, 5 1/2" in length Sliced	Bun (ea)	5,000		\$ -
6	Buns, Hot Dog White Whole Wheat 5 1/2" in length Sliced	Bun (ea)	26,280		\$ -
7	Hoagie Bun, 7" Deli Split	Bun (ea)	12,720		\$ -
8	Rolls, Whole White Wheat	Roll (ea)	100,000		\$ -
9	Texas Toast, 3/4" slices	Slice	15,600		\$ -